

# NOTICE OF MEETING

## MASS TRANSIT DEPARTMENT BOARD TUESDAY, MARCH 23, 2004

A meeting of the Mass Transit Department Board will be held on Tuesday, March 23, 2004 at 10:00 a.m. or immediately following the Mayor's Proclamations, whichever comes first, for the City Council Meeting in City Council Chambers, Second Floor, City Hall.

## AGENDA

### 1. Discussion and action to award the following:

If the apparent low bidder is disqualified for any reason, the Mass Transit Department Board reserves the right to exercise any option legally available under the law by awarding the bid to the next lowest responsive and responsible bidder even though the bidder is not named on this agenda.

**a.** IFB NO.: 2004-073 Printing – Schedules and Maps  
Award to: Vendor 1: Pro Print & Label  
El Paso, Texas  
Item(s): 1 - 3  
Amount: \$17,000.00  
Vendor 2: Wilmot Printing Co.  
El Paso, Texas  
Item (s): 4  
Amount: \$6,000.00  
Department: Mass Transit (Sun Metro)  
Funds Available: 60600001-502209  
Funding Source: Mass Transit General Revenue Fund  
Total Award: \$69,000.00  
District(s): All  
Action: 04-22

Purchasing and the Mass Transit [Sun Metro] Departments recommend award as indicated, to "Pro Print & Label and Wilmot Printing Company, these companies are the lowest responsive [by definition, meeting specifications] offer, from responsible offerors.

Vendor number one (1) offers a prompt payment discount of 2% ten (10) days net 30, 2% twenty (20) days net 30 and 2% thirty- (30) days net 30. Vendor number two (2) offers a prompt payment discount of 5% ten (10) days net 30.

These are three (3) year requirements contracts.

**b.** IFB NO.: 2004-086 Bus Transmissions Exchange Program  
Award to: Vendor 1: Border International Trucks  
El Paso, Texas  
Item(s): 1, 2 and 4  
Amount: \$63,000.00  
Vendor 2: Complete Coach Works  
El Paso, Texas  
Item (s): 3

Amount: \$72,300.00  
Department: Mass Transit (Sun Metro)  
Funds Available: 60600015-503118  
Funding Source: Mass Transit General Revenue Fund  
Total Award: \$405,900.00  
District(s): All  
Action: 04-23

Purchasing and the Mass Transit [Sun Metro] Departments recommend award as indicated, to "BORDER INTERNATIONAL TRUCKS and COMPLETE COACH WORKS", these companies are the lowest responsive [by definition, meeting specifications] offers, from responsible offerors.

These are three [3] year requirements Contracts.

- c. IFB NO.: 2004-096 Vending Machines Services  
Award to: Vendor 1: All Seasons Services, Inc.  
El Paso, Texas  
Item(s): Groups II and III  
Total Amount: Revenue Generating Contract  
Vendor 2: Magnolia Coca-Cola Bottling Co.  
El Paso, Texas  
Item (s): Group I, IV and V  
Total Amount: Revenue Generating Contract  
Department: Mass Transit (Sun Metro)  
Funds Available: Revenue Contract  
Funding Source: Revenue Contract  
Action: 04-24

Purchasing and the Mass Transit [Sun Metro] Departments recommend award as indicated, to "ALL SEASONS SERVICES, INC AND MAGNOLIA COCA-COLA BOTTLING COMPANY", these companies have offered the best proposals, from responsible offerors.

"ALL SEASONS SERVICES, INC" has submitted the higher commission rate of Group II [28%] and Group III [30%]. "MAGNOLIA COCA-COLA BOTTLING, CO." submitted the higher commission rate of Group I [36%], Group IV [15%] and Group V [15%]. This is a revenue-generating contract.

Additionally it is requested that Staff be authorized to negotiate, City Attorney to review and the Chairman of Mass Transit to execute any related contract documents; for Sun Metro's vending machines services for the current ten [10] locations.

This is three (3) year contract.

2. Request that the Director of Purchasing be authorized to issue Purchase Order[s] as necessary to Cummins Rocky Mountain LLC, for Cummins Compressed Natural Gas Engine Components, including emergency maintenance support, of its proprietary CNG engine systems, until such time that Cummins Rocky Mountain LLC is no longer the sole source.

Cummins Rocky Mountain LLC is the sole proprietor for distribution of these items in the El Paso Area. As proprietor of the Cummins Compressed Natural Gas Engines, Cummins Rocky Mountain LLC is the only known source that can provide the required system maintenance and support to its proprietary technology.

Furthermore, it is requested that staff be authorized to negotiate, the City Attorney's Office to review and that the Mayor execute any additional documents and/or licensing agreements as necessary. Funds for this expenditure shall be made available in the following account: (Contract Number 2004-141)

Department: Mass Transit [Sun Metro]  
Funds Available: 60600015-503118  
Funding Source: Mass Transit Revenue Fund  
Amount: \$170,000.00 (annual estimate)  
District(s): All  
Action: 04-25

3. Discussion and action on the following Budget Transfer: (Action 04-26)

Department	Account	Description	Increase	Decrease
60600011	406000	Sun Metro Capital Grants – Federal Grant Proceeds		\$68,000
60600011	406003	Sun Metro Capital Grants – City Match Grant Proceeds		\$17,000
60600011	406000	Sun Metro Capital Grants – Federal Grant Proceeds	\$68,000	
60600011	406003	Sun Metro Capital Grants – City Match Grant Proceeds	\$17,000	
60600011	508016	Sun Metro Capital Grants – Architecture and Design		\$85,000
60600011	508016	Sun Metro Capital Grants – Architecture and Design	\$85,000	
60600011	406000	Sun Metro Capital Grants – Federal Grant Proceeds		\$88,000
60600011	406003	Sun Metro Capital Grants – City Match Grant Proceeds		\$22,000
60600011	406000	Sun Metro Capital Grants – Federal Grant Proceeds	\$88,000	
60600011	406003	Sun Metro Capital Grants – City Match Grant Proceeds	\$22,000	
60600011	508016	Sun Metro Capital Grants – Architecture and Design		\$110,000
60600011	508016	Sun Metro Capital Grants – Architecture and Design	\$110,000	
60600011	406000	Sun Metro Capital Grants – Federal Grant Proceeds		\$88,000
60600011	406003	Sun Metro Capital Grants – City Match Grant Proceeds		\$22,000
60600011	406000	Sun Metro Capital Grants – Federal Grant Proceeds	\$88,000	
60600011	406003	Sun Metro Capital Grants – City Match Grant Proceeds	\$22,000	
60600011	508016	Sun Metro Capital Grants – Architecture and Design		\$110,000
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4. The Mass Transit Department Board will retire into Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Sections 551.071 - 551.076 to discuss and take action on any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Council may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.)

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES
Section 551.087	DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

Sign Language interpreters will be provided for this meeting.  
Copies of this Agenda will be provided in Braille, large print, or audiotape upon request. Request must be made a minimum of 48 hours prior to the date and time of the meeting. Hearing Assistance Devices are available upon request.

POSTED THIS 19<sup>th</sup> DAY OF MARCH, 2004 AT \_\_\_\_\_  
A.M./P.M.

BY: \_\_\_\_\_

(For additional information, contact Ruth Parra at 533-1220)

**MASS TRANSIT AGENDAS ARE PLACED ON THE INTERNET EVERY  
FRIDAY AT THE FOLLOWING ADDRESS:**

<http://www.ci.el-paso.tx.us>